



Policies and Participation Contract

Tap Intensive Camp

Challenge Level: Intermediate & Advanced

Grades: 5th – 12th Camp

Information

Our Tap Intensive Camp has been specifically designed for our dancers this summer as a place to grow, be challenged, and enjoy the company of their fellow campers! Students will learn a series of tap routines and perform a recital at the end of this intense two-week camp.

- **Prerequisites:**
 - *Intermediate*: have taken at least one intermediate tap class with Haven.
 - *Advanced*: have taken at least one advanced tap class with Haven.
 - *If you do not meet the prerequisites, then you are welcome to submit an audition video prior to registering and we will let them know which section to register for based on their video. Please contact Erin at erin@havenartsacademy.org or Claire at claire@havenartsacademy.org for instructions.*
- *Tap Intensive Camp* will have two cohorts: an Intermediate Cohort and an Advanced Cohort. Please use the prerequisites listed above to determine which cohort you would like to register for.
 - *Intermediate Cohort* – 1:00-3:00 PM (Monday, 6/28 – Friday, 7/9)
 - *Advanced Cohort* – 3:15-5:15 PM (Monday, 6/28 – Friday, 7/9)
- **Location:** OCF Church (343 Coral Circle, El Segundo, CA 90245)
- Please arrange to drop off your child no earlier than 12:50 PM or 3:05 PM based on cohort. Pick up is promptly at either 3:00 or 5:15 PM based on cohort.
- Anyone currently in grades 5th-12th during the 2020-2021 school year may participate in Tap Intensive Camp.
- Campers should wear comfortable clothing. Sweats or leggings are great. No flip flops. Tap shoes and thick yoga mat required. Please keep tummies covered.
- All *Tap Intensive Camp* campers will perform on Saturday, July 10th at 11:00 AM at **Haven Academy of the Arts South Bay Campus (343 Coral Circle, El Segundo, CA 90245)**. Campers will complete their day of camp as usual.
- **Performance Plan:** (Subject to current government mandates and CDC Guidelines)
 - **Option One** – Livestream during Performance, potentially with limited audience
 - **Option Two** – Film during performance and stream in August
 - **Option Three** – Back-Up Plan
 - Perform the weekend of 7/30-7/31.
- All campers and parents must adhere to the COVID-19 Policies and Protocols outlined in this packet.

I have read and understood the above statements.

Parent Signature: _____

Student Signature: _____

Date: _____



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COVID-19 Liability and Release in the Event of In-Person Instruction or Performance

In consideration of being allowed to participate in Haven Academy of the Arts and related events and activities, the undersigned acknowledges, appreciates, and agrees that:

1. Participation includes possible exposure to and illness from infectious diseases including but not limited to MRSA, influenza, and COVID-19. While particular rules and personal discipline may reduce this risk, the risk of serious illness and death does exist.
 2. I willingly agree to comply with the stated and customary terms and conditions for participation in regards to protection against infectious diseases. If, however, I observe any unusual or significant hazard during my child's presence or participation, I will remove my child from participation and bring such to the attention of Haven Academy of the Arts staff.
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The novel coronavirus, COVID-19, has been declared a worldwide pandemic by the World Health Organization. COVID-19 is reported to be extremely contagious. The state of medical knowledge is evolving, but the virus is believed to spread from person-to-person contact and/or by contact with contaminated surfaces and objects, and even possibly in the air. People reportedly can be infected and show no symptoms and therefore spread the disease. The exact methods of spread and contraction are unknown, and there is no known treatment, cure, or vaccine for COVID-19. Evidence has shown that COVID-19 can cause serious and potentially life-threatening illness and even death.

Haven Academy of the Arts cannot prevent you or your child from becoming exposed to, contracting, or spreading COVID-19 while participating in its programming. It is not possible to prevent against the presence of the disease. Therefore, if you or your child choose to participate in Haven Academy of the Arts programming, you may be exposing yourself/your child to and/or increasing your risk of contracting or spreading COVID-19.

I understand that Haven Academy of the Arts has taken all customary and economically reasonable safety and business measures to mitigate and create a safe environment for my participation in its programming. As anywhere I or my child would be present outside of my home, I understand the risks involved in on-site participation as it relates to possible exposure to COVID-19.

I agree I and my child will follow all social distancing practices of staying 6-feet away from anyone I or my child encounters at in-person rehearsal sites or performance sites, as well as 10-feet away while singing, and abide by the guidelines of wearing a face covering in all common spaces or be subject to removal from the program.

I understand that if I see someone not abiding by the protocols and safety measures put in place, I will say something either directly to them or report it to Haven staff immediately.

I acknowledge that EACH day my child participates in the program they are symptom free of the following list of symptoms related to COVID-19 as defined by the CDC: fever, chills, cough, shortness of breath, recent loss of taste or smell, headaches, muscle pain, sore throat, nausea and/or vomiting.



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COVID-19 Liability and Release in the Event of In-Person Instruction or Performance Cont.

 I also acknowledge that Haven Academy of the Arts may ask my child to leave camp at any time should a Haven Academy of the Arts representative notice, or be advised of by another camp participant, any of these symptoms, and ask my child to return home.

 I agree that should my child or anyone in my family test positive for COVID-19 or be in direct contact with someone who has tested positive for COVID-19, I commit to informing Haven staff as soon as possible and keeping my child home from in-person rehearsals for 10 days, as is recommended by the CDC guidelines.

 Additionally, I agree that if my child develops potential COVID-19 symptoms (fever, chills, cough, shortness of breath, recent loss of taste or smell, headaches, muscle pain, sore throat, nausea and/or vomiting.) while in the program, I will notify Haven staff immediately and self-quarantine for 10 days.

 I understand that if my child or someone in my household exhibits COVID-19 symptoms, tests positive for COVID-19, or is exposed to COVID-19, that we will be required to submit a negative PCR COVID-19 test before returning to rehearsal. I also understand the test does not take the place of the required 10-day quarantine.

 I also understand Haven Academy of the Arts' obligations to report any known cases of COVID-19 to other program participants, staff, partner programs who may be at risk or exposure. Information on specific identify of the individual will be kept confidential and shared only on a need-to-know basis and Haven Academy of the Arts will only share information about when the participant was potentially exposed.

 I understand that Haven is required to follow all government mandated travel quarantines, and if one is in place at the time of rehearsal, I will need to abide by the quarantine rules before returning to in person rehearsal.

I acknowledge that I have carefully read this document and understand the information therein. I agree to each and all of the terms and acknowledgments above and agree to participate in Haven Academy of the Arts programming.

X _____
(Parent Signature)

ASSUMPTION OF RISK: I have read and understood the above warning concerning COVID-19. I hereby choose to accept the risk of myself or my child contracting COVID-19 in order to participate. These services are of such value to me that I accept the risk of being exposed to, contracting, and/or spreading COVID-19 in order to participate in Haven Academy of the Arts programming. rather than arranging for an alternative method of participating in the program virtually (e.g., video conference).

X _____
(Parent Signature)



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Keeping Haven Safe: COVID-19 In-Person

Protocols Commitment

Haven Academy of the Arts is closely following the Los Angeles County and CDC guidelines. Please take a moment to read our new COVID-19 policies. All policies exist for the safety of our students and staff.

Parents and Students

- The determination for in-person vs. performances is entirely dependent upon government regulations, and health factors of cast members involved. Haven Staff is not responsible for government regulations limiting in-person performances. We respectfully request our participating Haven families be flexible in understanding that all or some performances may transition to virtual at any time.
- Haven's physical offices will remain closed until further notice, as our administrative staff continues to work virtually. Please contact staff members via email. While we will periodically be present in the office for tasks such as checking mail, we will not be accepting any in-person visits or meetings with students and parents. Should you need to meet with a Haven staff member, please contact via email to set up a virtual meeting.
- **Parents are required to keep their child home from in-person camp if they exhibit any of the following:** fever, chills, cough, shortness of breath, recent loss of taste or smell, headaches, muscle pain, sore throat, nausea and/or vomiting. This is a no tolerance policy. Please help us keep our casts and staff safe and healthy!

Parents

- Only students are permitted at rehearsals – absolutely no parents, visitors or siblings.
- Student drop-off is at the front of the rehearsal site, outside; please be on time.
- Payments for tuition and any additional transactions must be done on-line. If paying by check, please mail to **Haven Academy of the Arts 343 Coral Circle, El Segundo, CA 90245**.
- End of rehearsal is **very important**; you **must be on time** to pick up your child. You will meet your child at the front of the rehearsal site, outside.
- Please set an example for our cast members and social distance from other families at drop-off and pick-up.

Parents, please go over the list of instructions and make sure you and your children understand how important these rules are. Anyone not able or willing to follow Haven's COVID policies will be removed from the production and/or class with no refund offered.



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Protocols Commitment Cont.

Students

- Follow all directions from teachers and staff.
- Before admittance, see the staff member on duty to have temperature taken and be given hand sanitizer.
- Maintain social distancing by standing on markers and remaining 6 feet apart.
- **Everyone must wear a mask AT ALL TIMES.**
- Bring your own water bottle as water fountains are not available.
- Students should bring one small backpack with their script, pencil, cell phone (off or on silent), snack, and water bottle only. Additional bags or personal items are not permitted.
- Tap shoes and a thick yoga mat required for each camp day.
- Arrive ready to rehearse – there will be no place to change into rehearsal attire, and bathrooms are to be used for biological needs only.
- Keep hands to yourselves: no hugging, high fives, etc. (We know this will be difficult!)
- Students are not permitted at the rehearsal site before or after rehearsal. Please arrive and leave promptly.
- Instructors are unable to lend items to students (pens, scripts, etc.)
- Please note that due to local government mandates and limited enrollment, students are only permitted to participate in one camp per session. We appreciate our families' cooperation in keeping our students safe and allowing as many campers as possible to have a Haven summer camp experience.
- Hold onto your stuff! Our Lost and Found is closed, so anything left behind will be thrown away at end of each day (even if you have your name on it!).

As a parent, I have read and understand Haven's In-Person Instruction COVID-19 Policies

X _____
(Parent Signature)

As a cast member, I have read and understood Haven's In-Person Instruction COVID-19 Policies

X _____
(Cast Member Signature)



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Parent Expectations and Policies

FINANCIAL AID POLICY:

Due to the circumstances surrounding COVID-19, all scholarship applications will be season specific until further notice. Currently, scholarship will be awarded based on available sponsors and available space. As such, financial aid is extremely limited during this season; Haven students with long term program commitment will be given priority so as to keep them plugged into their arts community.

Submissions must be sent digitally to our office by emailing info@havenartsacademy.org. **Please do not send in a hard copy of your scholarship application.** Deadline to submit for Summer 2021 is **Monday, May 31st.**

REFUND POLICY:

Should you wish to obtain a refund, you must communicate your request for a refund no later than 2 weeks before auditions begin (last day to request a refund 6/14). **THERE WILL BE NO REFUNDS OFFERED AFTER 6/14.**

Scholarship students who choose to withdraw from camp after 6/14 will not be considered eligible for future scholarship.

Please note that all refunds still require a non-refundable \$50 administrative fee.

If a positive COVID-19 case or COVID-19 exposure requires us to shut down camp in the middle, families have the option for pro-rated refund for the rest of the days left of camp OR option to finish the show virtually. Our hope is that all cast members will finish virtually should we need to, we will have a virtual back up plan to film at home and edit it together to stream for family and friends.

***There will be no refunds if students make it through the full two weeks of camp in person, but still need to film their performance at home. Refunds will only be offered if in person instructional days are cut short. Due to a limited number of enrollment spaces, and our tailored curriculum, we ask that our Haven Families partner with us in our refund policy.

CAMP PARTICIPATION POLICY:

Please note that due to local government mandates and limited enrollment, students are only permitted to participate in one camp per session. We appreciate our families' cooperation in keeping our students safe and allowing as many campers as possible to have a Haven summer camp experience.

SIBLING DISCOUNT POLICY:

Due to the small camp sizes, Haven is unable to offer sibling discounts for our summer camps this year.

CONTACT INFORMATION POLICY:

Our Haven office uses the contact info provided in your online Haven account for emails and phone calls. Should you wish to have your emails sent to a specific email address, please feel free to change your email associated with your online account at any time.

Please sign below to indicate that you have read, understood, and will adhere to the above Parent Expectation and Policies.

X _____
Parent Signature

Date: _____



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Medical & Liability Release

Child's Full Name _____

Child's Age _____

Parents' Names _____

Parents' Cell Numbers _____

Name & phone number of someone to contact in the event that the parent/guardian cannot be reached in an emergency: _____

In the event that I cannot be reached in an emergency, I hereby give my permission to the physician or dentist selected by the representative of Haven Academy of the Arts to secure proper treatment and/or hospitalization, an injection, anesthesia, or surgery for my child as deemed necessary. The signature of the parent or guardian below is intended to serve as a medical release. It is understood that this authorization is given in advance of any specific diagnosis, treatment or hospital care required and to provide authority and power on the part of a Haven agent to give consent to any and all such treatment and hospitalization deemed advisable. This authorization is to be effective from June 28th, 2021 through July 9th, 2021.

COVID-19 CLAUSE

I understand that Haven Academy of the Arts is not liable if I or anyone in my family contracts COVID-19 due to my child's participation in a Haven Academy program. I am fully aware that any in-person instruction involves a level of risk, despite safety precautions taken.

LIABILITY CLAUSE

By registering my child, I agree to all Haven Academy of the Arts policies and rules; and further agree to defend, indemnify and hold harmless Haven Academy of the Arts and its affiliates, members, managers, employees and agents from all liabilities, costs and expenses (including reasonable attorney's fees) in any way arising out of or attributable to my child's participation or involvement in Haven Academy of the Arts activities or excursions. Without limiting the foregoing, I understand and hereby acknowledge the risks inherent in rehearsing and performing theatre arts material.

Parent or Guardian's Signature: _____

Date: ____ / ____ / ____



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Photo and Video Release

(New and Returning Students)

Dear Parent or Guardian:

In order to participate in our hybrid virtual and in-person programs, we need a photo and video release on file for you. Due to the possibility of livestreamed and recorded performances, **your child will be unable to participate in our productions without signing a photo and video release.**

Additionally, on occasion, representatives from Haven Academy wish to photograph, videotape or interview students in connection with Haven Academy programs or events. Educating the public about Haven Academy is one of our objectives. The entire community benefits from knowing about the abilities of our students and about the programs Haven Academy offers to the children in our community.

In order to release student photos, video footage, comments or to post items on the Haven Academy website, we need your written permission.

To give your consent, please complete the form below.

- I, the parent/ guardian, give permission for my child to be photographed, videotaped and interviewed by representatives from Haven Academy for the purpose of publicizing the educational programs at Haven Academy. I authorize the use and reproduction, by Haven Academy and anyone authorized by Haven Academy, of any and all photographs, videotapes and interviews taken of my child, without compensation to me or my child. All of these photographs, videos and interviews shall be the property, solely and completely, of Haven Academy. I waive any right to inspect or to approve the finished photographs, videotapes, sound tracks, scripts and printed matter that may be used by Haven Academy.
- I give Haven Academy permission to film my child in the event of a live-streamed or recorded performance.
- I give permission for Haven Academy to use any personal video or sound files that I send in as part of a class requirement.

Date: _____

Students Name: _____

Parent or Guardian Name: _____

Parent or Guardian Signature: _____

Address: _____

OR I am 18 years of age or older and I give my consent without reservations to the foregoing on my own behalf.

Signature: _____

Address: _____